



USER GUIDE / NAVIGATION AID

HOW TO: Pull a User Login Report



The screenshot shows the EconoVue dashboard for Pennsylvania, Q1 2024. The interface includes a navigation bar with tabs for 'regionvue', 'localvue', 'prospectvue', and 'overvue'. The user is logged in as Mark Muckerman. A 'Download' button is highlighted with a red circle '1'. A modal window titled 'Account Activity for Current Term' is open, showing options to 'Download account activity, current term' and 'Contact EconoVue Rep', with the 'Download' option highlighted by a red circle '2'. A browser window in the top right corner shows the downloaded file 'EV_loginReport (1).xls' (45.0 KB) with a red circle '3' over the download icon.

1. On **any** page or module in EconoVue, select **Account**.
2. Select **Download account activity, current term**.
3. Open the **Excel** report.